



## All Saints (Elton) Amateur Operatic Society

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### All Saints (Elton) Amateur Operatic Society Social Media Guidelines

Social Media platforms can be an extremely useful method of communication for any productions. However, it is essential that guidelines are followed to remove the risk of causing issues if social media platforms are used inappropriately.

Netiquette: With the increasing use of social media and emails we would like to suggest some guidelines to avoid any problems with comments/statements which may be insulting or offensive to society members or reflect badly on the society as a whole. Netiquette refers to the generally accepted rules of behaviour for communicating in the online environment.

Respect fellow society members – sending offensive messages / images and recording/ taking of photos without permission (even in situations of ‘banter’) is not acceptable. Any such messages / viewing or sharing of inappropriate images will be dealt with seriously by the committee of All Saints (Elton) and may result in suspension from the society or even involvement with the Police if a criminal act may be alleged to have occurred.

Cyber bullying – Cyber bullying is any use of social media or communication technology to bully an individual or group. Cyber bullying is a criminal offence under legislation such as the Protection from Harassment Act and the Criminal Justice and Public Order Act. Any cyber bullying will be dealt with seriously by the committee and may lead to suspension from the society and may be reported to the police.

During rehearsals - mobile telephones and other electronic devices MUST be set to “silent” in the rehearsal room and use should be limited and used during breaks, where possible.

During show week - mobile telephone and other electronic devices should be SWITCHED OFF in the dressing rooms and all areas backstage. This is to ensure the signal does not interfere with radio microphones and other sound equipment on stage.

Telephone calls should not be accepted whilst cast members are directly involved in the rehearsal (unless in emergency).

Recording of Rehearsals and Performances: Please note that we are granted the rights to perform our shows on the understanding that no recordings will be made of either performances or rehearsals. In the event that you breach this agreement you, and the society, could face substantial penalties from the rights holders. Be careful with what you say in your posting. This information is easily forwarded and can come back to haunt you. Be careful when using sarcasm and humour. Internet communications are very impersonal, and others may take your words as criticism. Be courteous and respectful of other people.

Ratified by All Saints (Elton) Amateur Operatic Society Committee 16<sup>th</sup> August 2021